

# Memo

To: Rhode Island Public High School Principals  
From: The Champlin Foundations  
Date: February 5, 2009  
Re: Request for Proposals

---

**Upon receipt, please circulate the following Request for Proposals to all potentially interested parties.**

The Champlin Foundations' competitive grant program in the area of public education for 2009 will focus **exclusively** on Rhode Island public high schools. Only one application per school will be accepted and requests will be considered for amounts up to **\$100,000**.

Proposals must come from the School Improvement Teams with the approval of the superintendent and school principal. There are no forms to be requested from this office. Applications should be limited to one page, where possible, plus additional pages showing a proposed itemized budget as well as a project timeline (successful applicants will receive funding in December, 2009). **All applications must be signed by the superintendent, principal, and chairperson of the School Improvement Team.** A contact person must be designated for further communications including how to contact this person during the summer months, if necessary.

Grant requests are limited to capital items such as classroom equipment or facility improvements. Funding will be considered in the areas of art, science, English, foreign languages, mathematics, music, computer science, drama, physical education, vocational instruction, school libraries as well as interdisciplinary initiatives.

Grant requests must be developed around one clearly defined initiative. Proposals containing multiple unrelated components will not be considered. There have been no decisions as to how many grants will eventually be awarded as this will be determined by the quality of applications received as well as the availability of funds.

Question regarding this program should be directed to Tim Gorham, Associate Director at 736-0370 extension 14.

**Applications must be postmarked no later than June 30, 2009.**

---

**The Champlin Foundations**  
300 Centerville Rd, Suite 300S  
Warwick, Rhode Island 02886-0226  
(401) 736-0370